



## EMPLOYMENT APPLICATION

**PERSONAL INFORMATION:**

Date of Application: \_\_\_\_\_

|  |  |  |              |
|--|--|--|--------------|
| Name:  |  | Email:   |              |
| Address:   |  | Town/City:   | Postal Code: |
| Telephone:   |  | Are you legally entitled to work in Canada? Yes <input type="checkbox"/> No <input type="checkbox"/> |              |
| Emergency Contact:   |  | Relationship:  | Telephone:   |
| How did you hear about this job opportunity? Kijiji <input type="checkbox"/> Job Bank <input type="checkbox"/> Employee Referral <input type="checkbox"/> Other (Please Specify) _____ |  |  |              |
| If referral, please identify the employee who referred you:<br>_____   |  |  |              |

Are you capable of lifting up to 50 lbs? Yes  No Are you capable of standing while working your entire shift? Yes  No **AVAILABILITY:** Indicate the days and times you are available for work.

|      | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
|------|--------|---------|-----------|----------|--------|----------|--------|
| A.M. |        |         |           |          |        |          |        |
| P.M. |        |         |           |          |        |          |        |

What is your available start date? \_\_\_\_\_

Are you willing and able to work occasional overtime? Yes  No Are you willing and able to work 12 hour long shifts? Yes  No Are you willing and able to work overnight shifts? Yes  No **EDUCATION:**

|                                |  |           |  |
|--------------------------------|--|-----------|--|
| Highest Grade Level Completed: |  | Location: |  |
| Institution:                   |  |           |  |

Do you have any additional certifications? Please specify:

WHMIS  First Aid/CPR  Occupational Health & Safety  Fork Lift Training Other (Please specify): **EMPLOYMENT HISTORY:**

|                                      |  |                 |             |
|--------------------------------------|--|-----------------|-------------|
| <b>Current/Most Recent Employer:</b> |  | Position Title: |             |
| Location:                            |  | From: (mm/yy)   | To: (mm/yy) |
| Duties:                              |  |                 |             |
| <b>Past Employer:</b>                |  | Position Title: |             |
| Location:                            |  | From: (mm/yy)   | To: (mm/yy) |
| Duties:                              |  |                 |             |



**REFERENCES:** Please provide 3 (preferably work) references:

| Reference Name | Relationship | Telephone |
|----------------|--------------|-----------|
|                |              |           |
|                |              |           |
|                |              |           |

*By signing below I authorize that I give my permission to **Kenney & Ross Limited** to contact all of the provided references listed above.*

*I certify that the information included in the application is complete and true to the best of my ability and understand that false statements on this application form are sufficient cause for immediate dismissal. I consent to a criminal record check, if required, and agree to refrain from being under the influence of drugs and alcohol while on duty at **Kenney & Ross Limited**. I understand that upon accepting an offer of employment with **Kenney & Ross Limited** I will be required to provide my Social Insurance Number and my bank account number for direct deposit.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***Thank you for your interest in employment with Kenney & Ross Limited. Please note that only those considered for employment will be contacted***